



PARKS, ARTS, RECREATION, AND COMMUNITY SERVICES (PARCS) ADVISORY COMMITTEE MEETING

September 7, 2021

Minutes

A meeting of the September 7, 2021 was called to order by Committee Chair Tommy Brooks on the above date via Zoom.

This meeting was conducted pursuant to the Governor's Executive Order N-29-20 which suspended certain requirements of the Brown Act. All committee members and staff were present via videoconference. The public was able to observe the meeting via live stream on the City's website or on the public access cable channels. Public comment was offered via telephone.

1. Call to Order: 5:00 p.m.

2. Roll Call:

Present: Committee Chair Tommy Brooks, Committee Members, Ralph Cavallo, Michelle Dazalla, Sarah Lee, Lisa Nassar, Lisa Nicely, Bryan Sanchez, Elizabeth Velasquez, Natasha Walton, and Dylan White

Absent: None

Staff: Stephen Parker, Acting City Manager, Keri Johnson, City Clerk, Jessica Gandara, Recreation Manager, Valerie Guzman-Garcia, Recreation Supervisor, and Meghan Meade, Recreation Supervisor

3. Oral Communications:

Al Walker, Doggie Deli, provided a brief description of Doggie Deli, a vending machine catered the needs of dogs and dog owners visiting Baldy View Dog Park. His description included the types of items for sale, the operations of the machine, and the benefit that Doggie Deli could provide to the City of Upland.

4. Old Business Items: None

5. New Business:

- 5A. Introductions – Each committee member introduced themselves including their names, length of residency in the City, and which council district they live in.
- 5B. Welcome & Brown Act Training – Acting City Manager Parker provided a brief orientation for the Committee Members and City Clerk Johnson provided Brown Act Training.
- 5C. Purpose – Recreation Manager Gandara discussed the major focuses of the PARCS Committee including Parks, Arts, Recreation, and Community Services and which operations of the Recreation and Community Services Division falls within each focus area.
- 5D. Annual Events – Recreation Manager Gandara shared a general calendar of annual events to show the committee staff's workload throughout the year. Recreation Supervisor Guzman-Garcia answered questions from the Committee Members about events taking place at the Gibson Senior Center.
- 5E. Dog Park Renovations and Upgrades – Recreation Manager Gandara provided information on the current conditions of the Baldy View Dog Park and related issues. Ms. Gandara also shared the results of a survey that was conducted, as well as details from staff's tour of dog parks in the cities of Chino Hills, Claremont, Diamond Bar, and Ontario.

Ms. Gandara also provided staff's recommendations for upgrades to the Baldy View Dog Park.

Committee members provided feedback regarding project costs and funding sources, landscaping, the fence heights and aesthetics, benches, shade, drinking fountains and water play areas, parking lot expansion, entrance/transition areas, dog leash poles, walking path around the dog park, obstacle/agility course, professional design needs, local sponsors, environmental studies, more dog parks throughout the city, park monitors, lighting, tree protection, safety, and policing and maintenance costs.

6. Committee Comments:

Committee members requested that the staff schedule a "priorities workshop" prior to the regularly scheduled November meeting and requested rules be implemented regarding procedures for questions and time restrictions for comments, etc.

7. Adjournment:

Chair Brooks adjourned the meeting at 6:54 p.m. The next regularly scheduled meeting of the Parks, Arts, Recreation, and Community Services Advisory Committee is scheduled for November 2, 2021.

Submitted By:



Jessica Gandara, Recreation Manager

Approved: November 2, 2021